

NATIONAL RESIDENCE HALL HONORARY NYU TORCH CHAPTER CONSTITUTION

Appendix of Terminology:

AD-NRHH: Associate Director for NRHH

GA: General Assembly

IRHC: Inter-Residence Hall Council

NACURH: In reference to NACURH, Inc.

NAN: NACURH Associate for NRHH

NCC: National Communications Coordinator

NEACURH: North East Affiliate of College and University Residence Halls

NNB: NACURH NRHH Board

NRHH: National Residence Hall Honorary

OTM: Of-the-Month

RBD: Regional Board of Directors

RLHS: Residential Life and Housing Services

Article I: Name

This organization shall be entitled the New York University (NYU) Torch Chapter of the National Residence Hall Honorary (NRHH).

Article II: Affiliation

The NYU Torch Chapter of NRHH, hereafter referred to as the Torch Chapter, is affiliated with NACURH, Inc., within the North East Affiliate of College and University Residence Halls (NEACURH).

Article III: Mission

The NYU Torch Chapter of NRHH is a premiere honorary for student leaders in residential communities. NRHH challenges its members through unique opportunities for personal and professional growth and development. NRHH strives to provide recognition for those who exhibit extraordinary effort and dedication and to give back to their communities through service.

Article IV: Values

NRHH is a leadership-based honorary comprised of exemplary residential students who value recognition and service.

Article V: Membership

Section I: Qualifications for Membership

- A. Candidates must have resided in any of the NYU residence halls for at least one semester.
- B. Candidates must be on-campus residents at the time of nomination.
 - 1. On-campus residents qualifies as a student residing in any of the NYU residence halls.
- C. Candidates must have and maintain a GPA of at least a 2.75 on a 4.0 scale.
- D. Candidates must have exhibited a commitment and dedication to the values of recognition and service during their time living in residence.
- E. Candidates must be in good judicial standing with the office of Residential Life and Housing Services (RLHS).
- F. Candidates must complete the application process, as defined in Article IV, Section IV.
- G. The general membership of the Torch Chapter may include up to, but not more than, 1% of the total residence hall population that year, or 120 members, whichever is larger. The total 1% membership cap only includes voting membership.

Section II: Types of Membership

There shall be four types of membership in the Torch Chapter, consisting of Candidate, On-Campus, Off-Campus, and Lifelong Members.

- A. All members, once inducted, are members of the Torch Chapter for life.
- B. Candidate Members of the Torch Chapter shall be defined as those who hold pre-membership status. Candidate Members have shown interest through intent to become an NRHH member.
 - 1. Candidate Members must submit a formal intent of pre-membership to the Torch Chapter.
 - 2. The Torch Chapter must confirm status of pre-membership to the Candidate Member.
 - 3. Candidate Members seeking induction must be a student of NYU. Students pursuing undergraduate, graduate, or professional degrees are all eligible for induction.
- C. On-Campus Members of the Torch Chapter shall be defined as those who are NYU students, have been inducted into the Torch Chapter and are currently living in an NYU residence hall. On-Campus Members must fulfill the following requirements:
 - 1. Attend all meetings as scheduled by the Executive Board at the start of the semester.
 - i. Members are allowed to miss half (1/2) of the scheduled meetings, rounded down, excluding Of-the-Month (OTM) Voting Meetings, per semester. Members may miss only one (1) OTM Voting Meeting per semester.
 - a. Should academic conflicts prohibit a particular member from attending regular meetings, the member shall provide a copy of their academic schedule to the Executive Board for evaluation. The Executive Board will determine at its discretion the adjusted attendance requirement (if any) for

the member in question, which may include waiving the meeting requirement or reducing the number of meetings the member must attend.

- ii. The Executive Board has the right to suspend this rule under extenuating circumstances regarding the individual in question at its discretion.
- D. In addition to meeting attendance as defined above, On-Campus and Off-Campus members must also fulfill at minimum one of the following categories:
1. Participate in four (4) hours of community service per semester.
 2. Submit at least four (4) Of-the-Month (OTM) nominations per semester
 - i. Up to one (1) Of the Year (OTY) award nominations will be counted towards spring semester membership requirements.
 - ii. No more than two (2) OTM nominations per calendar month may serve to fulfill voting membership requirements. That is to say that should a member submit three (3) or more OTM nominations, only the first two (2) submitted will count towards fulfilling voting membership requirements.
 3. Fulfill a combination of four (4) community service hours and/or OTM nominations per semester.
 - i. One hour of community service is equivalent to one OTM nomination.
 - ii. Up to one (1) Of the Year (OTY) award nominations will be counted towards spring semester membership requirements.
 - iii. No more than two (2) OTM nominations per calendar month may serve to fulfill voting membership requirements. That is to say that should a member submit three (3) or more OTM nominations, only the first two (2) submitted will count towards fulfilling voting membership requirements.
 4. Should a member fail to meet these requirements, their membership status will be recategorized as Probationary membership as defined by Article VIII, Section V.
 5. Temporary leaves from on-campus housing such as, but not limited to, co-ops, internships, or study abroad will not affect an individual's standing as a member in the Torch Chapter.
 - i. If a student participates in any of the above mentioned programs or any other outstanding circumstance arises, their membership status will be suspended until they return to campus.
 - ii. If a student participates in any of the above mentioned programs or any other outstanding circumstance arises to invoke a temporary leave, the member shall notify the Torch Chapter President in writing detailing the reason and duration of their temporary leave.
- E. Off-Campus Members of the Torch Chapter are those who do not live in NYU owned or contracted housing and meets the Torch Chapter and NACURH membership qualifications.
1. At the discretion of the Executive Board, up to 15% of the Torch Chapter's membership cap may have the same voting rights and ability to serve on campus-level executive boards as an On-Campus Member.
 - i. An Off-Campus Member must submit a NACURH written pledge for accountability approved by the Torch Chapter's president and an advisor.

- ii. An Off-Campus Member with voting rights does count towards the membership cap, but an Off-Campus Member that participates with no voting rights does not count towards the membership cap.
 - iii. In the instance that the Torch Chapter's off-campus membership exceeds the 15% cap, the Executive Board will review the status of each Off-Campus Member and unilaterally remove Off-Campus Members from the Torch Chapter to adhere to the 15% cap.
- F. A Lifelong Member is a member of NRHH that is no longer affiliated with NYU as a student due to either graduation or a discontinuation of education.
1. A Lifelong Member does not count towards the Torch Chapter's 1% membership cap.
 2. Anyone who leaves the Torch Chapter and NYU in good standing and meets the Torch Chapter's requirements for membership for life would become a Lifelong Member.
 3. By becoming a Lifelong Member, a member would have to uphold the lifelong commitment to the NRHH Values of recognition and service.
 4. Lifelong Members are eligible to participate in Torch Chapter and NACURH activities, at the discretion of the Torch Chapter Executive Board and NACURH's Leadership, respectively.
- G. Transferring Membership
1. The Torch Chapter may, at its discretion, allow members inducted at other NRHH chapters to transfer into the Torch Chapter. These members shall become voting members of the Torch Chapter.
 2. The following guidelines apply to the procedure of applying to transfer to the Torch Chapter.
 - i. Application for membership in the Torch Chapter is contingent upon matriculation at NYU.
 - ii. The member and/or Torch Chapter must complete the membership transfer application (obtained from NEACURH's AD-NRHH) which shall include the signatures of:
 - a. Torch Chapter President
 - b. Torch Chapter Advisor(s)
 - c. NRHH member for whom the form is being completed
 - iii. The completed application shall be submitted to NEACURH's AD-NRHH for approval.
 - iv. It is the right of NEACURH's AD-NRHH to deny requests for reasons including, but not limited to:
 - a. The application form is incomplete.
 - v. If the member and/or Torch Chapter wish to appeal the decision of the NEACURH's AD-NRHH, they may appeal to the entire NNB. The decision of the NNB shall be final.
 - a. Each AD-NRHH shall have one vote.
 - b. A simple majority shall be necessary, with the NAN casting the tie-breaking vote when necessary.

Section III: Membership Nomination

- A. Nominations will be submitted at least, but not limited to, twice a year during the fall and spring semester.
- B. Nominations may be made by:
 - 1. Members of the Torch Chapter.
 - 2. Faculty and staff members of the RLHS.
 - 3. NYU students currently living in NYU residence halls.

Section IV: Selection

- A. The evaluation of nominees' applications will be determined by the Executive Board members of the Torch Chapter.
 - 1. Prior to induction, applicants must complete an interview process.
- B. The selection process will take place at least, but not limited to, twice a year during the fall and spring semester respectively.
- C. An inductee's membership will be official the day of their Induction Ceremony, which will take place at least, but not limited to, twice a year during the fall and spring semester.

Article VI: Outstanding Service Award

- A. An Outstanding Service Award is designed to recognize those who have demonstrated outstanding support and service to the residence hall students. This may include, but is not limited to, housing personnel, instructors, and college or university staff.
 - 1. Individuals who could qualify for membership, including first term students, with the exception of those graduating in the current academic term, cannot be given an Outstanding Service Award.
 - 2. The maximum number of Outstanding Service Awards which may be given in a year is equal to the number of regional affiliates within NACURH.
- B. The process for giving out the Outstanding Service Award is the following:
 - 1. The President may give up to half (1/2) of the Outstanding Service Awards each semester, rounded down during the fall semester and rounded up during the spring semester, at the Inductions Ceremony.
 - 2. Nominations for recipients of the Outstanding Service Award will be accepted by the President from members of the General Assembly (GA), Executive Board, on-campus residents, and housing professional staff.
 - i. Nominations will be accepted in a manner to be decided by the President and Advisor each academic year.
 - 3. The President may work with the Advisor to select the individuals who will receive the Outstanding Service Award.

Article VII: Bronze Pin Award

- A. A Bronze Pin is designed to be awarded to individuals who have provided leadership and direction to their campus organizations and to be the highest individual honor given by the NRHH President.
 - 1. The maximum number of Bronze Pins which may be given in a year is equal to the number of regional affiliates within NACURH.

Article VIII: Executive Structure

Section I: Selection of Office

- A. The Torch Chapter Executive Board shall be composed of at least one Advisor and the following six officers: President, Membership Chair, Business Administration Chair, Service Chair, Recognition Chair, National Communications Coordinator (NCC).
- B. Qualifications
 - 1. At the time of election, Executive Board Members must be in voting standing as defined by Article V, Section II and shall be responsible for meeting the requirements to maintain voting standing throughout the duration of their term.
 - 2. If at any time an Executive Board Member fails to meet the requirements, the Member will be put on probation as defined by Article VIII, Section V and must petition to the Executive Board to continue their term.
 - i. Petitions will be evaluated on a case by case basis by the Executive Board and Advisor(s).
- C. Election
 - 1. The officers of the Torch Chapter shall be elected by a simple majority vote of the GA.
 - 2. The new officers shall take office at the close of the NACURH National Conference.

Section II: Officers and Duties

- A. The duties shared by all Executive Board members shall be:
 - 1. To attend bi-weekly NRHH General Assembly meetings, accumulating no more than two excused absences to be evaluated by the President and Advisor(s) in a semester.
 - 2. To attend and participate in bi-weekly NRHH Executive Board meetings, accumulating no more than two excused absences in a semester.
 - 3. To attend any Torch Chapter hosted programs.
 - 4. To maintain a 2.75 cumulative grade point average.
 - 5. To participate in the member selection and induction process.
 - 6. Extenuating circumstances will be reviewed on a case by case basis by President and Advisor(s)
- B. The duties of the President shall be:
 - 1. To preside over all Executive Board and General Assembly meetings throughout the year.
 - 2. To represent the Torch Chapter to the NYU campus and community.

3. To cast the deciding vote in the event of a tie for:
 - i. General Assembly voting processes.
 - ii. Executive Board voting processes.
4. To uphold and interpret the NRHH Constitution.
5. To supervise and serve as master of ceremonies at the Induction Ceremony.
6. To facilitate the Executive Board officer election process.
 - i. In the event that the President is running for election, the Membership Chair will serve as the election coordinator. If the Membership Chair is also running for election, the Advisor(s) shall serve as election coordinator.
7. To oversee and direct the Executive Board, including, but not limited to, holding periodic meetings with each Executive Board member.
8. To assemble semi-annual reports of the Torch Chapter activities for presentation at regional and/or national conferences.
9. To organize personal and professional development opportunities for the membership.
10. To act as a liaison to the National Chapter, as well as other chapters, and to be the NRHH representative to NEACURH Regional Leadership Conference, NEACURH Spring Leadership Conference, NACURH conferences and meetings as well as any additional regional meetings.
 - i. The President, in conjunction with the NCC, may select another Executive Board member to be the Torch Chapter representative at conferences.
 - ii. The President must attend all three major conferences held during the academic year related to NEACURH and NACURH while they are in office.
 - a. In the event the President cannot attend due to extenuating circumstances, the President, in conjunction with the NCC, will select another Executive Board member to be a representative at the conference.

C. The duties of the Membership Chair shall be:

1. In the event that the President cannot facilitate the officer selection process for the Executive Board, the Membership Chair will facilitate said process.
2. To oversee the member induction process by:
 - i. Establishing a nominations process.
 - ii. Promoting nomination awareness.
 - iii. Facilitating and participating in the selection process.
 - iv. Coordinating and implementing the member induction ceremony.
3. To conduct a New Member Retreat every semester at which the newly inducted members will be educated on topics including but not limited to:
 - i. NRHH History
 - ii. Torch Chapter History
 - iii. OTMs
 - iv. Membership Qualifications
 - v. Membership Selection Process
4. To advertise application deadlines and recruit new members.
5. To maintain an updated and accurate membership roster that includes, but is not limited to, contact information, induction year and semester, and membership requirement progress.

6. To inform members when they fail to meet membership requirements.
7. To maintain a record of members on probation.
 - i. Members on probation shall be defined as those On-Campus or Off-Campus Members who fail to meet membership requirements for one full academic semester.
 - ii. If members fulfill membership requirements for the full academic semester following the semester during which they were placed on probation, the Membership Chair will remove their probationary status.
8. To inform members that once they have failed to meet membership requirements for two full academic semesters, the President and Membership Chair will initiate the Member Removal Process.
9. To remove members who have failed to meet their membership requirements for two full consecutive academic semesters.
10. To take and maintain attendance records of members.
11. In the event of the President's resignation or removal, the Membership Chair will assume the role of the President until the vacancy is filled.

D. The duties of the Business Administration Chair shall be:

1. To take and distribute minutes for all meetings and store in the NRHH files.
2. To work with the President and Advisor(s) to maintain the budget.
3. To be responsible for all monetary transactions associated with the Torch Chapter.
4. To assist with the compilation of PDF documents of all OTM nominations submitted each month.
5. To assist the Recognition Chair with notifying the appropriate parties following the month OTM voting process and to post the winners' names for each category on Instagram.
6. To send general emails compiling information from all Executive Board members to the General Assembly

E. The duties of the Service Chair shall be:

1. To implement at least two community service programs per semester.
2. To track completed service hours of Torch Chapter members in conjunction with the Membership Chair.
3. To ensure the General Assembly is informed of service opportunities.

F. The duties of the Recognition Chair shall be:

1. To coordinate the OTM nominations and distribute the nominations to the voting body for review in preparation of the OTM voting meeting with the assistance of the Business Administration Chair.
2. To work with the President in facilitating OTM voting meeting.
3. To report to the President as to the Torch Chapter's OTM nominations/nominators and local, regional, and national winners for each month.
4. To develop the OTM training process to be presented to the appropriate parties including, but not limited to, residence hall councils, office assistants, resource center assistants, paraprofessionals, and professional staff members.

5. To seek collaboration with other organizations to strengthen their commitment to recognition.
6. To submit campus-winning nominations to the NACURH, Inc. OTM database in conjunction with the President.
7. To engage members and foster community building through the implementation of recognition initiatives within the Torch Chapter community.
8. To collaborate with the NCC to coordinate OTM writing events on campus, and to communicate with and encourage hall Directors of Recognition and Development in their coordination of recognition initiatives and programs within their respective halls.

G. The duties of the NCC shall be:

1. To serve as a liaison between the Torch Chapter and Inter-Residence Hall Council (IRHC) in order to foster a cooperative and supportive connection between the two organizations.
2. To assist the Recognition Chair in coordinating OTM writing events in conjunction with IRHC.
3. To select, along with the President, the Torch Chapter representative for the Regional Leadership Conference (RLC), the Spring Leadership Conference (SLC), the Annual NACURH Conference, and any other NACURH-affiliated conferences if the President is unable to attend.
4. To represent the Torch Chapter at all NEACURH and NACURH affiliated events and conference.
5. To recognize the Torch Chapter on the NEACURH and NACURH levels through bid award nominations and by any other position related means.
6. To serve as an Executive Board Member.
 - i. If the NCC is a Torch Chapter member, the NCC has speaking rights and voting rights during the Executive Board meetings.
 - ii. If the NCC is not a Torch Chapter member, the NCC has speaking rights but does not have voting rights during the Executive Board meetings. The NCC gains voting rights upon the NCC's induction into the Torch Chapter.
7. To report the business of NEACURH and NACURH to the Executive Board and General Assembly including, but not limited to, NEACURH and NACURH winning OTMs.

Section III: Terms of Office

- A. The terms of office for the Executive Board Members of the Torch Chapter shall be one year, spanning from the closing ceremonies of the NACURH Annual Conference to the following closing ceremonies of the NACURH Annual Conference.
 1. If the closing ceremonies of NACURH fall after the graduation date of the graduating officer, the Executive Board Member's term will begin at that graduation date.
- B. If an Executive Board Member becomes vacant in the middle of the term, the position shall be filled by an voting member of NRHH with majority approval of the members present at the next General Assembly meeting.

1. In the event of a vacancy, the President shall assume responsibilities of the role or delegate the responsibilities of the role until it is filled.
2. If the position vacant is that of the President, the Membership Chair will assume the role of president until the vacancy is filled, as mentioned in Article VIII, Section II.C.

Section IV: Removal from Office

Any Executive Board Member of the Torch Chapter may be removed from their position at any time of the year due to chronic absence or neglect of responsibility. The procedure is as follows:

- A. A motion to recommend removal of a member must be made in writing to the Advisor(s).
 1. The Executive Board will investigate and consider this request.
 2. A simple majority (one half plus one) of the Executive Board will be required to initiate the process of removal.
 3. Since the person under review is a member of the Executive Board, that person must excuse themselves from the discussion and vote.
- B. In the event that the Executive Board votes to initiate the process to remove an Executive Board Member, a hearing shall take place at the beginning of the next regularly scheduled meeting of the General Assembly.
 1. At least 10 business days prior to this hearing, the President or Membership Chair shall notify all voting members of the General Assembly, especially the Executive Board Member(s) directly involved in the process, of the reason(s) the removal process was initiated.
 2. The member under review may be present at the hearing to hear the arguments for their removal and to present their defense.
 3. The General Assembly shall vote by secret ballot on the removal of the member under review immediately following the hearing. A three-quarters (3/4) vote of the quorum present shall be required to remove an Executive Board member.

Section V: Removal of Membership

Any member of the Torch Chapter may have their membership revoked at any time of the year due to chronic absence or failure to meet membership requirements. In addition, membership may be revoked if a member fails to maintain good standing with NYU or RLHS or fails to meet the Torch Chapter's GPA requirements. The procedures are as follows:

- A. In the event that the member has failed to meet membership requirements for two consecutive semesters, the member will be notified of the commencement of the Member Removal Process.
 1. The Executive Board, primarily the President, Membership Chair, and Advisor(s), must complete the NRHH Member Removal Application.
 - i. This form can be obtained from NEACURH's AD-NRHH.
 - ii. The form must include the electronic signatures of the Torch Chapter President and Torch Chapter Advisor.
 - iii. This form must be submitted electronically.

2. The completed Member Removal application shall be submitted to NEACURH's AD-NRHH for approval.
 3. The number of members for removal is up to the discretion of the Torch Chapter.
 4. It is the right of NEACURH's AD-NRHH to deny requests for removal for reasons including, but not limited to:
 - i. Submission of an incomplete application form
 - ii. NEACURH's AD-NRHH does not believe that sufficient measures have been taken by the Torch Chapter to address the member's inactivity or ineligibility within the Torch Chapter prior to submission of the application.
 5. If the member and/or Torch Chapter wish to appeal the decision, they may appeal to the NEACURH AD-NRHH through written request as to why the candidate deserves to continue as a member of NRHH.
- B. In the event that the member fails to maintain good judicial standing with NYU or RLHS, or falls below the GPA requirement of the Torch Chapter, the following procedure will instead be adopted:
1. The Advisor(s) will reach out to the member in question, notifying them of the cause for the initiation of the Member Removal Process.
 - i. The Advisor(s) will maintain discretion of the member's case, as mandated by NYU policy, unless the member expresses the desire for the details of their case to be shared with the President.
 - ii. If details of the case are shared with the President, the President may be included in the Member Removal Process, and will provide a student perspective during the hearing and decision-making process.
 2. A hearing may be scheduled where the case for removal will be presented by the Advisor(s) and, if included, the President.
 - i. The member under review may be present at the hearing to hear the arguments for their removal and to present their defense.
 3. The Advisor(s) and, if included, the President, shall determine whether the member shall be removed, placed on probation, or maintain membership. The member under review shall be notified of the decision following the hearing.
 4. If the hearing results in the removal of the member from the Torch Chapter, the appropriate parties will submit the NRHH Member Removal Application to the AD-NRHH.
 5. Should the member return to good standing, they may submit a written request for an appeal of the decision, with an explanation of why they feel their membership should be reinstated.
 - i. The appeal request will be reviewed by the parties involved in the member's removal and hearing.
 - ii. The Advisor(s) and, if applicable, the President, will determine whether membership will be reinstated to the individual and will notify the member of their decision following the appeal.

Article IX: Advisor

- A. There shall be at least one Advisor to the Torch Chapter.
- B. The Advisor(s) shall be selected by the vote of the current Executive Board.
- C. All grievances regarding the Advisor(s) should be directed to the RLHS staff members.
- D. The duties of the Advisor(s) shall be:
 - 1. To hold regular meetings with the President, Executive Board, and General Assembly.
 - 2. To attend General Assembly and Executive Board meetings.
 - 3. To act as an impartial observer of the organization, providing objective assistance to the President, Executive Board, and Torch Chapter membership.
 - 4. To act as the liaison between the Torch Chapter and RLHS at NYU.
 - 5. To develop and implement Executive Board bonding events.
 - 6. To oversee the Member Removal Process when the cause of removal is due to judicial standing or GPA.
 - 7. To collaborate with the President in implementing the Member Removal Process when the cause of removal is due to a failure to meet other Membership Requirements.
 - 8. To conduct semesterly GPA and judicial assessments of all members.
- E. The Advisor(s) will maintain the position from the commencement date of NYU to the following commencement date of NYU, and may be reselected after one year.

Article X: General Assembly

- A. The General Assembly will be chaired by the President and will consist of every member of the organization.
- B. General Assembly Meetings
 - 1. The President will determine the General Assembly meeting times, but the General Assembly must meet no less than once a month.
 - 2. During this meeting, each officer of the Executive Board shall give a report and all official Torch Chapter business will take place.

Article XI: Voting

- A. The quorum is defined as 20% of the current voting membership.
- B. All voting members and Executive Board Members with the exception of the President and Advisor(s) shall have voting rights.
- C. In the case of a tie, the President will be the deciding vote.

Article XII: Of The Month Awards (OTM)

- A. OTM awards are presented to students and programs within the NYU residence halls for outstanding service to the residential community.
- B. The following are the categories for which an OTM award will be given:
 - 1. Individual Categories: Advisor, Hall Council/IRHC Executive Board Member, Hall Council/IRHC GA Member, FYRE Resident Assistant, TRUE Resident Assistant, Graduate Resident Assistant, FYRE Community, TRUE Community, Graduate Community, Community Other, Professional/Graduate Staff Member, Faculty, RCA/OA, Student, and Spotlight.
 - 2. Program Categories: Community Service Program, Diversity Program, Educational Program, Social Program, Passive Program, and Wellness Program.
- C. The criteria for each nomination are to follow that of the national affiliation.
- D. To submit a nomination for an award, a nomination form will have to be filled out and submitted by 11:59PM on the last day of the month. The nomination must meet the word limits as outlined in the OTM nomination form and by NACURH.
- E. The winning OTM award for each category will be voted on during the OTM selection meeting, set for the first General Assembly meeting of the month unless changed for holidays.

Article XIII: Honor Cords

Honor cords shall be given to individuals who have met the requirements of an On-Campus or Off-Campus Member, as defined in Article V Section II, upon graduation.

Article XIV: Finances

- A. The annual dues will be paid for the next academic year prior to the end of the current academic year to NACURH.
- B. Permission for spending Torch Chapter funds is granted by the President, the Business Administration Chair, and/or the Advisor(s).
- C. Funds for the Torch Chapter are allocated by RLHS.

Article XV: Chapter Reports

- A. As mandated by the NACURH Corporate Office (NCO), the Torch Chapter shall submit to the National Office a list of new members, the names of officers, the name(s) of the Advisor(s), a re-affiliation form, and any other pertinent information as requested by the NCO.

- B. The aforementioned paperwork will be submitted for the next academic year prior to the end of the current academic year.

Article XVI: Amendments and Bylaws

A. Amendments

1. All proposed amendments to the Constitution must be read and approved by the General Assembly.
2. Amendments to the Constitution may be ratified by a simple majority vote of the quorum present.
 - i. Quorum, for constitutional amendment voting, is defined as at least one-third (1/3) of the General Assembly, excluding members who have semesterly excused absences through academic conflicts or university leaves of absence, and at least two-thirds (2/3) of the Executive Board.
3. An amendment can be proposed at any time during the academic year.
4. All changes made to membership requirements, membership types, and membership selection processes take effect the semester after they have been approved.
 - i. All changes affecting probationary membership status take effect two (2) semesters after they have been approved.

B. By-Laws

1. By-laws, regulations and policies not conflicting with any provisions of this Constitution may be enacted by a majority vote.
2. Torch Chapter by-laws, regulations, and policies must comply with national by-laws, regulations, and policies.
3. By-laws may be ratified by a simple majority vote of the quorum present.

Article XVII: Statement of Non-Discrimination

The Torch Chapter shall not discriminate based on race, gender and/or gender identity or expression, color, creed, religion, age, national origin, ethnicity, disability, veteran or military status, sex, sexual orientation, pregnancy, genetic information, marital status, citizenship status, or on any other legally prohibited basis in any of its policies, procedures, selection, practices or membership. The Torch Chapter also does not discriminate against the following non-legally protected identities in any of its policies, procedures, selection, practices, or membership: socioeconomic status, political affiliation, legacy status, tentative graduation date, or residence hall.

Article XVIII: Organization Conduct

The Torch Chapter agrees to adhere to the NYU policies.

Article XIX: Enactment

This Constitution shall go into effect after ratification of the Torch Chapter upon acceptance by two-thirds (2/3) of the quorum present.